

Tyngsborough Sewer Commission
Meeting Minutes
April 10, 2014 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept.

Commissioners Attending: Jeff Hannaford (JH), Brian Martin (BM), Fred Perrault (FP)
Also Attending: Caryn DeCarteret, Administrator, Paul Provencher, Assistant Superintendent
Rosemary Blacquier & Ken Carlson, Woodard & Curran

Call to Order The meeting was called to order by Jeff Hannaford at 6:07 PM.

Item 1) **Citizen's Time** None

Item 2) **Administrator's Report** Reviewed and read into record.

1. Budget: Revise Capital Improvement to include \$100,000 for Phase II design and Int & Debt to reflect the assumption of the CWMP Debt.

FP motion to approve the FY 2015 Budget with the above changes.
2nd: BM
Motion Carries 3-0-0

2. Minutes: Revise reflect that Dennis Page and Dave Trahan are currently negotiating an easement for the pumpkin patch with the lot between it and Merrimac Landing.

BM motion to approve the Minutes from 3/20/14 as written & 3/27/14 as amended.
2nd: FP
Motion Carries 3-0-0

3. 4 Trader Cir: Discussion regarding the encroachment of the sewer easement by the retaining wall. W&C will prepare a quote for the applicant for site plan review.

Item 3) **Superintendent's Report** Reviewed and read into record.

ASSISTANT SUPERINTENDENTS REPORT

4-10-14

1. Performed inspections at pump stations.
2. Tested all generators and inspected emergency equipment.
3. Found inflow and infiltration survey . Reviewing to see where worst areas need to be repaired.
4. Backflow prevention device tested at Bridgeview pump station passed.
5. National grid change gas meter at Bridgeview pump station. Also fixed gas leak at Bridgemoor pump station.

NOTES

1. Weston Sampson working on application for grant for pumps.
2. Woodard & Curran to look at Bridgeview pump station for upgrades.
3. Need new flow meter Pawtucket Blvd. EIS Randy sent proposal for new transducer and meter.

ALARM CALLS None

Item 4) **Phase I West** Discussion regarding:
 Review and revision of letter to residents.
 Town Meeting and warrant articles
 Massworks Grant & NMCOG
 May 8th public outreach meeting.
 Sections of mgl 80 & 83 which were previously accepted by the town.
 SRF Funding: Town Meeting vote is typically required by June 30.
 Bayside Engineering and Mass DOT bridge crossing status update

Item 5) **Correspondence** None

Item 6) **Complaints** None

Item 7) **New Business** Inquiry from Board of Health about Cardinal Lane, Benchmark Estates'
 ability to connect as the septic system is having difficulties.
 Not listed in the CWMP, not possible to connect.

Item 8) **Old Business** None

Item 9) **Adjournment** **Motion by FP to adjourn at 8:53 pm.**
 2nd: BM
 Motion passes 3-0-0